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DDA 79-0151/3

11 APR 1979

DD/A Registry
File Comm-4

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training
Chief, Information & Privacy Staff
Acting Chief, Information Systems
Analysis Staff

FROM : Clifford D. May, Jr.
Associate Deputy Director for Administration

SUBJECT : Unclassified Telephone Service Reduction ☐ 25X1

REFERENCE : Memo to DD/A fm D/CO dtd 30 Mar 79, same
subj (OC-M79-175)

1. To achieve an equitable reduction as described in the attached memorandum, I have asked the Management and Assessment Staff to define the unclassified telephone service now used by us and to identify alternative options available for reductions.

2. This memorandum is forwarded for your advance information. It is assumed that the Office's Communications Requirements Coordinator will serve as your point of contact with the Management and Assessment Staff on this tasking. Please inform MAS if a contact other than listed on Attachment 2 is named, extension ☐

25X1

Attachments:

1. Reference Memo
2. List of Comms Rqmnts Coords

Downgraded to UNCLASSIFIED
When Separated from Attachments

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